



MINUTES OF THE TECHNICAL WORKING GROUP (TWG) MEETING

HELD AT LEVEL 12, 1 MARTIN PLACE, SYDNEY ON THURSDAY 28 FEBRUARY AT
10:00 AM

Chair	Daniel Hunt
Members:	APRA: Daniel Hunt, Business Leader, DCS Paramita Verghese, IT Project Manager, DCS Chelsey Latter, DCS Change Management Industry: Koustubh Bandyopadhyay, CBA Wealth (Superannuation) Garth Heward, TAL (Life Insurance) Hitesh Rathi, Westpac (ADI) Prashant Shetty, IAG (General Insurance) Saket Narayan, ASIC (Partner Agency) Glen Lapham, Medibank Private (Private Health Insurance) Bai Lu, UBS (ADI)
Guests:	David Callow, SCU (ADI)
Apologies	Rebecca Lush, HAMBS (Private Health Insurance) David Crow, SCU (ADI)
Secretary:	Paramita Verghese
Next Meeting:	29 April 2019

Decisions Made

n/a

Action List (New or Carried Forward)

No.	Action	Who	By When
310119.1	APRA to provide 'Key messages' for TWG members to share DCS updates with their industry.	Daniel Hunt	15 Feb 19 (and then ongoing)



Closed Action Items			
No.	Action	Who	By When

1 Meeting objectives and priorities

Daniel Hunt welcomed members of the group and confirmed the meeting objectives.

2 Adoption of minutes and matters arising

The minutes of the January 2019 TWG meeting were agreed.

Action 310119.1 - APRA confirmed that key messages following each TWG meeting will be provided.

3 Project update

APRA provided an update on DCS outlining that APRA was well-advanced with the tendering process with pre-contract discussions and negotiations proceeding as planned. An announcement on the selected vendor is expected in early April.

4 Implementation Plan

APRA provided an update highlighting that APRA is committed to providing industries with a high level implementation plan in April 2019. This document will include early information on:

- The high level implementation timeline
- Testing and security
- Readiness and support
- Stakeholder engagement and communication and;
- Training and education.

APRA is in the final stages of vendor negotiation and will be in a position to provide a final, detailed implementation plan in July 2019.

TWG members provided insightful feedback on topics such as communication (feedback) approach, training approach and support.