



## MINUTES OF THE TECHNICAL WORKING GROUP (TWG) MEETING

HELD AT LEVEL 12, 1 MARTIN PLACE, SYDNEY ON MONDAY 29 APRIL AT 3:00 PM

<b>Chair</b>	Daniel Hunt
<b>Members:</b>	<p><b>APRA:</b></p> <p>Daniel Hunt, Business Leader, DCS Paramita Verghese, Project Manager – Technical, DCS Natalia Aziz, Change Manager, DCS</p> <p><b>Industry:</b></p> <p>Koustubh Bandyopadhyay, CBA Wealth (Superannuation) Hitesh Rathi, Westpac (ADI) Bai Lu, UBS (ADI) David Crow, SCU (ADI) Rebecca Lush, HAMBS (Private Health Insurance) Stanley Breskin, TAL (Life Insurance) Saket Narayan, ASIC (Agency) Prashant Shetty, IAG (General Insurance)</p>
<b>Guests:</b>	
<b>Apologies</b>	Glen Lapham, Medibank Private (Private Health Insurance)
<b>Secretary:</b>	Paramita Verghese
<b>Next Meeting:</b>	June (TBC)

### Decisions Made

n/a

### Action List (New or Carried Forward)

No.	Action	Who	By When
310119.1	APRA to provide 'Key messages' for TWG members to share DCS updates with their industry.	Daniel Hunt	15 Feb 19 (and then ongoing)



290419.1	APRA to advise if a delay in the test environment, or delays to the achievement of other project milestones, will cause a delay in the scheduled go-live date for the DCS.	Daniel Hunt	
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Closed Action Items			
No.	Action	Who	By When

### 1 Meeting objectives and priorities

Daniel Hunt welcomed members of the group and confirmed the meeting objectives.

### 2 Adoption of minutes and matters arising

The minutes of the February 2019 TWG meeting were agreed.

Action 310119.1 - APRA confirmed that key messages following each TWG meeting will be provided.

### 3 Project update

APRA released the first Implementation Plan in early April, and has confirmed March 2020 as the target go-live month. The exact date is still to be confirmed. APRA has also recently announced that Vizor, in conjunction with Dimension Data, is the selected vendor. APRA is ramping up its project resources and is preparing to enter into the delivery phase in the next few months.

### 4 Feedback on the Implementation Plan

TWG members gave feedback regarding the Implementation Plan and called out the desire for more detail in the following key areas:

- The scope of change to enable them to appropriately estimate the cost of the change and resourcing at their end.
- Clarity on whether the change is simply a technology change, or if there will be functional changes, especially with the introduction of the SBR taxonomy.
- More information is required on the file formats available for upload. Even though the same file formats that are compatible with D2A will also be available when uploading data to the new Data Collection Solution, it is unclear if the exact same file and templates can be used, or if a system change is required due to changes in the format of the file (for example, changes in the XBRL headers).
- More information regarding machine-to-machine (M2M) capability and authentication process. Some TWG members indicated that they are in the testing phase for the M2M capability with the ATO and would like to clarify if the same credential can be used for M2M with APRA and the new DCS. APRA to confirm once the myGovID architecture and solution design has been understood and bedded down.

TWG members also provided feedback on considerations for the next iteration of the Implementation Plan. Key points included:

- Clear messaging regarding the one go-live date with no parallel run (of old and new system) is critical. It is important that entities understand the impact of not preparing for go-live or not mobilising resources in time.
- Detail around testing and when test cases will be provided.
- Factors that may affect the target go-live date of March 2020. For example, if the release of the test environment date is pushed back, what implications would this have on the go-live date.

## **5 Readiness**

TWG members provided insight regarding internal impacts for reporting entities and the relevant path to readiness. TWG members expressed that the readiness checklists should be tailored and clearly show what the entities need to do to meet the requirements for the new solution. TWG members agreed that it was not feasible for APRA to continually check in on entities on a one-to-one basis, and can assume that the readiness requirements and key activities are being fulfilled by the entities. Some TWG members expressed that it would be valuable for the DCS Team to engage with their entity's internal teams to further understand their readiness journey, and that they would endorse this, once the appropriate internal approvals have been secured.

## **6 DCS Project Next Steps**

APRA advised that the next TWG will be in June, and a representative from Vizor/Dimension Data will begin to attend these meetings. The next meeting will also address details that will be communicated in the next iteration of the Implementation Plan, which is scheduled for release in July 2019.