

Guidance for submission of D2A forms in APRA Connect – Insurance

Please find below key information for your D2A March reporting, due by 1 May 2025 to support efficient and accurate reporting.

APRA Connect returns

APRA has created the following return in APRA Connect, to support entities in submitting their upcoming Direct 2 APRA (D2A) returns:

- 31 March 2026 Quarterly Return - due 1 May 2026

We encourage entities to submit via APRA Connect. However, if you choose to submit via SecureDoc, APRA requests you to submit the above return in APRA Connect with no attachment to facilitate reconciliation of submissions.

Submission files

APRA requests that entities provide submissions via XML (preferred), XBRL, or Excel files.

Entities must submit all submission files in a ZIP file as APRA Connect will not accept XML or XBRL files unless uploaded this way.

Naming convention for Zip files

Entities must save files in ZIP file format prior to submission to APRA.

Uploaded ZIP files must be named using the following format:

- “D2A_<frequency>_<return_name>_ period_end<date>”.zip

Example:

- “D2A_Quarterly_31March26”.zip

For Excel submissions

If submitting via Excel, please save all return forms in a one workbook with multiple tabs denoting each form, as per your D2A returns. Please ensure:

- To include entity name and ABN in each form.
- Scale must align to standard.
- Do not use ‘%’ symbols or dashes ‘-’ for zeros.

A copy of the D2A Excel file will be made available on the [APRA website](#).

Submission method and validations

APRA will process the submission on behalf of your entity and will contact your entity directly if there are any validation errors preventing submission.

Following successful submission, APRA will email the D2A submission receipt to the individual(s) listed as the Regulatory Reporting Administrator for your organisation.

Any warning messages generated during the submission process will be sent to your organisation as data queries. Entities can then respond to these queries as they see fit. This is independent of your regular data query process.

Reminder notices

APRA will continue to issue Reminder Notices to entities, indicating the returns and forms due within the next seven days. An additional reminder will be issued once the returns have been allocated at the beginning of the reporting period.

Resubmissions

To resubmit historical data, please create an 'Ad hoc file upload' return, in line with the current process. Please use the following naming format for your ZIP file and include all forms/returns that require resubmission. Resubmissions are always at a return level, not a form level.

Naming Format

- "D2A_<resubmission> <return_name>_<period_end>".zip

Example:

- "D2A_resubmission_ quarterly_level1_Return_31Dec25".zip

APRA has published some FAQs to assist entities with the submissions.

Please refer to the [APRA Connect Guide](#) for details regarding Ad hoc file uploads.

If you have any questions regarding the above, please contact APRA via the DA mailbox (DataAnalytics@apra.gov.au).

Kind regards

Data Collections Management team