



24 March 2014

To: All APRA-reporting institutions

As advised in the [letter to all D2A reporting institutions](#) on 8 February 2013, APRA has implemented an AUSKey enabled version of D2A. AUSKey is a key part of the Standard Business Reporting (SBR) initiative. SBR is a multi-agency program led by Treasury that aims to simplify business to government reporting. SBR's AUSKey was introduced as part of the initiative to be a single secure sign-on to enable submission to participating agencies. Currently, APRA supports submissions via D2A using AUSKey and APRA-issued digital certificates. As the majority of reporting institutions have completed the AUSKey acknowledgement process, APRA will not support the use of APRA-issued digital certificates beyond 30 May 2014.

From 30 May 2014, all APRA-reporting institutions must use AUSKey to submit returns via D2A. All existing APRA-issued digital certificates that have not already expired by **30 May 2014** will no longer be valid on or after 30 May 2014.

APRA-reporting institutions must complete the AUSKey acknowledgement process to enable submission of returns via D2A using AUSKey. Please refer to APRA's website at <http://www.apra.gov.au/CrossIndustry/Pages/AUSkey-acknowledgement.aspx> for details on how to complete the AUSKey acknowledgement process.

If your institution does not have an AUSKey, you will need to complete the AUSKey registration process via www.auskey.abr.gov.au. To be eligible to register for an AUSKey you must be listed on the Australian Business Register (www.auskey.abr.gov.au - [Eligibility and Registration](#)).

If your institution already has an AUSKey administrator, your AUSKey administrator will be able to request an AUSKey for your institution's D2A users.

For further information on how to obtain and use AUSKey, please refer to www.auskey.abr.gov.au or 1300 287 539. Please note that APRA does not issue or manage AUSKey.

We advise reporting institutions to complete the above processes as soon as possible. In some instances (e.g. where an institutions Australian Business Register details need to be updated or confirmed) institutions have found that the process may take longer than they expected.

Extensions to submission due dates will not be granted by APRA to reporting institutions that are unable to submit their returns to APRA because they have not obtained an AUSKey.

If you experience any technical issues with the D2A application (e.g. error messages), please contact the D2A Helpdesk via email at d2ahelp@apra.gov.au or by phone (02) 9210 3400 between the hours of 9am and 5pm EST.

Regards

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